



IDENTIFICATION	
JOB TITLE	Clinical Officer
REPORTING TO	Facility In-Charge
DEPARTMENT/UNIT	OUTPATIENT
DURATION OF CONTRACT	Two (2) Months (Short-Term)
DUTY STATION	KASARANI

Situated off Thika Superhighway; at Kasarani, Ancient Calvary Medical Centre is a leading medical facility established by distinguished medical professionals who share a common concern for public health and human dignity.

At Ancient Calvary Medical Centre, we provide outpatient medical services in the most congenial, friendly and reassuring environment. We uphold that you are the most important person at the hospital and your needs must be attended to in every detail. We pursue continued medical education and research to keep abreast of new developments in the field of medical sciences and provide quality health services at a reasonable cost.

1. JOB PURPOSE

The Clinical Officer will work under the guidance of and support the Medical Officer and experienced Clinician at Ancient Calvary Medical Centre (ACMC).

2. PRIMARY RESPONSIBILITIES

KEY AREA	ACTIVITIES
Quality Health Care Services	<ul style="list-style-type: none"> • History taking, physical examination, ordering appropriate laboratory investigations and make appropriate diagnosis. • Promote rational drug use through use of MOH treatment guidelines. • Champion TB case finding and key GBV services at OPD. • Attend to emergencies presenting to the clinic and recommend referrals for cases that cannot be managed as per MOH guidelines. • Ensure that all required observations and vitals, prescribed treatment and procedures are carried out and documented on patients' record/electronic medical records (EMR). • Boost patient experiences, including counselling and sensitizing patients through health talks preventive and promote health. • Embrace, learn and develop in an evidence-based medical system. • Consistent track record to work and deliver results with minimum supervision.

KEY AREA	ACTIVITIES
Drugs/Supplies	<ul style="list-style-type: none"> • Work with pharmacy on essential drugs required at the health center and ensure rational use. • Work with pharmacy staff to ensure pharmacovigilance is applied on Antiretroviral Therapy (ART) and general outpatient drugs.
Laboratory	<ul style="list-style-type: none"> • Work together with the Lab staff to ensure relevant investigations are done on a timely manner with the correct results and ensure quality control at all times.
Trainings	<ul style="list-style-type: none"> • On Job Training of interns in the health center and satellite clinics as appropriate.
Report Writing	<ul style="list-style-type: none"> • Assist in preparing and presenting monthly, quarterly, semi-annual and annual reports with the guidance of the Medical Officer and Project Manager.

3. REQUIRED QUALIFICATIONS

Education and Professional Qualifications

- Diploma in Clinical Medicine and Surgery
- Registered with Clinical Officers Council and MUST possess a valid practicing license

Required Qualifications and Experience

- Over two (2) years working experience working ideally in a busy health facility
- Knowledge of non-communicable diseases (NCD) management is key
- Experience in Migrant populations desired

Skills

- Good clinical skills
- Required to be team oriented with excellent interpersonal skills and ability to work under pressure in a stressful environment, displaying resilience, compassion and diplomacy
- Active team player with good interpersonal skills
- Good analytical skills
- Self-initiative
- Ability to work under minimum supervision

How to apply

Interested? Please send your application to info@ancientcalvary.com quoting **REF: Clinical Officer/06/24** in the subject line. Your application should **only** include your CV with relevant skills and experience and a cover letter detailing why you are the best fit for this position. Do not attach any certificates and/or recommendations. Closing date will be **July 28, 2024**. Only shortlisted candidates will be contacted.

Duly note that Ancient Calvary Medical Centre does not require applicants to pay any money at whatever stage of the recruitment and selection process and have not retained any agent in connection with recruitment. Although Ancient Calvary Medical Centre may use different job boards from time to time to further spread its reach for applicants, all open vacancies are published on our website under the Careers page and on our official social media pages. Kindly also note that official emails from Ancient Calvary Medical Centre will arrive from an ancientcalvary.com address.

Ancient Calvary Medical Centre is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. Ancient Calvary Medical Centre is an equal opportunity employer and has a non-smoking environment policy.